

**BRAND COMMITTEE EMPLOYEE IN-CHARGE INSPECTOR****DESCRIPTION**

To have the title of In-Charge Inspector one must be in charge of and responsible for the inspection process of a Livestock Market within the Nebraska Brand Area or classified as an Open Market. Under supervision of the Chief Inspector and Area Supervisor, conducts local inspections, auction market sales as designated, or whenever services are requested. Works with other brand committee personnel as designated. Able to perform accurately most phases of brand inspection without supervision, which will include making clearances, receipt backs, writing tallies, placing holds, using the electronic brand reporting system, roping and performing physical brand inspection. More emphasis is to be placed on working without direct supervision. Will be responsibly for scheduling assistance at their livestock market as needed.

**EXAMPLES OF WORK**

*A position may not be assigned all the duties listed, nor do the listed examples include all the duties that may be assigned.*

Inspects cattle in a sale barn, slaughter house, feedlot or pasture for brands to determine evidence of ownership before cattle are sold, change ownership or removed from the brand inspection area. Can include unpleasant work conditions; i.e. dead or partially butchered cattle at slaughter houses, muddy holding pens, etc. Works outside in all types of weather conditions. Working knowledge of electronic brand reporting system.

**FULL PERFORMANCE KNOWLEDGES, ABILITIES, AND SKILLS REQUIRED**

*These may be acquired on the job and are needed to perform the work assigned.*

- Will assist in the orientation / training of other inspectors and intermittent inspectors.
- Additional experience in all phases of inspection duties with additional responsibilities will be given to the employee to ascertain and determine the suitability of employee for eventual promotion.
- Readily know and understand the reasons for brand inspection and the benefits derived from the program.
- Gather information from various sources that may be violations of state brand laws and forward the information promptly to the pertinent investigator.
- Initiative to find answers to questions is desirable.
- Knowledgeable in knowing what information to request at time an stray animal is initially reported.
- Having a suspicious mind and a willingness to become involved in finding solutions is advantageous.
- Make inspections on cattle. Employee will be monitored by training supervisor on occasion.
- Read and define a brand, give locations, look up same in the electronic brand book.
- Able to make an accurate record in a scratch book and electronic brand reporting system, listing breed, color, ear marks, brand, sex, ear tags, count accuracy and distinguished physical characteristics.
- Learn proper methods of roping / restraining cattle. Consigned cattle are not to be used for practice purposes.
- Learn the proper use and maintenance of rope and clippers and how to properly use clippers in removing hair from animal.
- Trained to handle cattle so as not to unduly alarm them. This will include working gates, alleys and pens to fullest extent.
- Will be able to properly research records and issue a clearance based on certain required data.
- Knowledge of Brand Committee policies, procedures, handbooks, statutes, and other regulations.

**ENTRY KNOWLEDGES, ABILITIES, AND SKILLS REQUIRED**

*Applicants will be screened for possession of these through written, oral, performance and/or other evaluations.*

- Knowledge of livestock industry.
- Operate computer and other office machines.
- Basic arithmetic knowledge.
- Proficient in written and oral communication.
- Excellent customer service.
- Ability to be organized and meet deadlines
- Must possess driver's license and have a vehicle

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**JOB PREPARATION GUIDELINES**

*Entry knowledge, abilities, and/or skills may be acquired through,  
BUT ARE NOT LIMITED TO, the following coursework/training  
and/or experience.*

- Work experience in a similar position.
- Work experience in the livestock industry.
- Associate's or Bachelor's degree in relevant field.